



PROJECT MANAGER EMPLOYMENT OPPORTUNITY

Portland Road and Driveway Co Inc is seeking qualified and highly motivated Project Managers to join our construction estimating and management team. Since 1929, Portland Road and Driveway Co., Inc. has established itself in the metro area as a trusted general contractor with the ability to meet or exceed our client's expectations. The primary role of a PRD project manager is to listen to client's construction needs and offer effective solutions to complete projects in an efficient, cost-effective manner. Ideal candidates will have a firm understanding of what is expected of him/her in order to offer value as a trusted advisor and perform accordingly with the highest levels of professionalism, integrity, and trustworthiness.

REQUIREMENTS:

- BS in Construction Management/Civil Engineering is preferred, but not required with comparable construction and cost estimating experience
- Minimum of 4 years construction experience with residential, commercial, industrial, and public works projects.
- Proficient with time management skills in order to effectively maintain multiple projects, schedules, deadlines, and project documentation.
- Ability to navigate various computer software programs for project management, estimating, scheduling, electronic document management, takeoffs, etc.
- Excellent communication skills, both written and verbal, with ability to concisely relay information to crew members, clients, owners, engineers, subcontractors, and suppliers.
- Understand construction methods and technologies, including interpreting contracts, technical drawings and specs, surveying, and construction material applications.
- Valid driver's license with a clean driving record is mandatory.
- Pre-employment drug screening test is required.

RESPONSIBILITIES:

- Excellent organizational skills are necessary to ensure that project documentation and requirements are maintained.
- Collaborate with crew to foster safety requirements at the start of every project.
- Effectively plan and implement needed resources, timelines, deadlines, and budgets.
- Demonstrate ability to effectively lead teams by being a team player, guide and direct company resources, planning, forecasting, scheduling, and facilitating the continued success of PRD.
- Provide accurate construction proposals through site visits, construction plans, and listening to client's needs.
- Commitment to work within and beyond normal working hours to meet or exceed project expectations.

BENEFITS:

- Competitive salary and company provided vehicle based on experience and potential
- Medical, Dental, Vision Package (100% employee, 50% dependents)
- Generous Vacation Policy
- 401K Retirement Plan with Employer Contribution and Profit Sharing
- Ability to work in a positive, forward-thinking environment dedicated to a positive construction experience

Please email resumes to ryanb@portlandroadinc.com

**Thank you,
Ryan Barackman**

PO Box 987 • Gladstone, Oregon 97027
Phone (503) 650-5006 • Fax (503) 650-8022
www.portlandroadinc.com
Oregon CCB #2271